



TIVETSHALL PARISH COUNCIL

I give notice and summon members to attend the next meeting of **Tivetshall Parish Council** which will be held by way of video conferencing on **Wednesday 14 April 2021 at 7.30pm** to consider the business detailed below.

The meeting will be held using the Zoom platform:

<https://zoom.us/j/91608808777?pwd=bnlhUTRhd2tVdWcx3FydzdUSElpQT09>

Meeting ID: 916 0880 8777

Passcode: 417621

SIGNED: *J King*

DATE: 8 April 2021

**Members of the press and public are welcome to attend -
there will be an opportunity for public participation, item 4**

AGENDA

1. To consider apologies for absence
2. To consider declarations of interest on items on the agenda and consider any requests for dispensations
3. Minutes
 - 3.1. To approve the minutes of the 10 March 2021 Parish Council meeting
 - 3.2. Matters arising from the 10 March 2021 meeting (**for information only**)
4. Public Participation to include reports from District and County Councillors
5. To consider the co-option of councillors and/or to consider the recruitment of additional councillors including the proposed stall at the craft fayre on 22 May and any associated costs
6. Reports from Clerk and Councillors
 - 6.1. To receive the Clerk's report including the Handyman's report including the purchase of addition bird spikes for
7. To receive the Village Hall report
8. Development of the Neighbourhood Plan – update
 - 8.1. Progress to date
 - 8.2. Finance to date
9. To hear an update on flooding mitigation for properties and Highways
10. To hear an update on the renewal of the lease of the playing field
11. To hear an update on the SAM 2 speed device and to consider any necessary action
12. To consider outstanding and new Highway issues and to consider any necessary action
13. To consider the design and quote for signage for the play area
14. To consider signing the contract for the Village Gateway project and paying the Parish Council's 50% share - £3,699.74
15. To hear an update on the backing up of data on the Parish Council laptop
16. To hear an update on the action being taken to remove obstructions from BOAT (byway open to all traffic) 36
17. To consider requesting additional TPOs (Tree Preservation Orders)
18. To consider signing the Armed Forces Covenant

19. To consider re-subscribing to Norfolk Parish Training and Support (£140) and/or Norfolk Association of Local Councils (£146.18)
20. To consider the handover plan for the defibrillator, CCTV monitoring, SAM 2 speed monitoring machine and litter pick
21. To consider a financial contribution towards the B4RN (Broadband for Rural Norfolk) project
22. To consider a financial contribution towards the maintenance of the Churchyard
23. Planning
 - 23.1. To consider a response to planning application [2021/0305](#) – Rosemary Cottage, Hales Street – Extension to annexe and a new conservatory to dwelling
 - 23.2. To hear a report on planning applications determined by South Norfolk Council since the last meeting
 - 23.3. To hear an update on Planning Enforcement issues
24. To note correspondence received
25. Finance
 - 25.1. To receive the balance of accounts and bank reconciliation
 - 25.2. To note receipts since the last meeting
 - 25.3. To note payments made since the last meeting
 - 25.4. To approve the following payments

Norfolk Parish Training & Support	Locum clerk support – March	£704.52
Gareth Hill	Salary and expenses	£75.48
HMRC	Tax and NI	£15.60
Mrs RH Leggett	Consultant Neighbourhood Plan	£2,560.00
 - 25.5. To further consider switching to online banking
26. To receive any urgent items for information and to consider items for the next agenda
27. To agree the date and time of the next Parish Council meeting in light of the return to face-to-face meetings from 7 May, date previously agreed – Wednesday 12 May 2021
28. To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed
29. To consider the applications for Parish Clerk and to decide on the recruitment process