



## TIVETSHALL PARISH COUNCIL

I give notice and summon members to attend the next meeting of **Tivetshall Parish Council** which will be held on **Thursday 11<sup>th</sup> July 2024 is likely to start at 7.00pm at the Village Hall** to consider the business detailed below.

**SIGNED:** A Arber

**DATE:** 5<sup>th</sup> June 2024

**Members of the press and public are welcome to attend -  
there will be an opportunity for public participation, item 4**

---

### AGENDA

1. To consider apologies for absence
2. To consider declarations of interest on items on the agenda and consider any requests for dispensations
3. Minutes
  - 3.1. To approve the minutes of the 13<sup>th</sup> June 2024 Parish Council meeting
  - 3.2. Matters arising from the 13<sup>th</sup> June 2024 **(for information only)**
4. Public Participation to include reports from District and County Councillors
5. **Finance**
  - 5.1. To receive the balance of accounts and bank reconciliation
  - 5.2. To note receipts since the last meeting

Adopter Payment for Recycling	£200.00
-------------------------------	---------
  - 5.3. To note payments made since the last meeting
  - 5.4. To note payments at this meeting
    - a) Alan Arber Salary May £TBC
    - b) Alan Arber Norfolk Pension Fund Clerks pension May £178.06
    - c) Nick Sharp Salary May £TBC
    - d) HMRC Tax and NI May £139.00
    - e) Play Safety Annual Playground Inspection £132.00
    - f) Unity Trust Quarterly Bank Charges £18.00
  - 5.5. To agree delegation of payment of salaries and HMRC for August when the council does not meet
  - 5.6. To agree any payments that come in after the agenda posted
  - 5.7. To receive a report on the parish Finances
  - 5.8. To receive the Budget v expenditure report for the first 3 months.
6. **Reports from Clerk and Councillors**
  - 6.1. To receive the Clerk's report including the Handyman's report
  - 6.2. To review and update Community Plan
  - 6.3. Receive update on requests to reduce speed limits on Station Road and around the School, Village Hall and Village Green
    - a) To receive SAM 2 reports from Dudley Adshead
    - b) To Receive details of the 20-mph funding
    - c) To discuss Ram Lane Speeding issues and signage
  - 6.4. To receive update on the Gov.uk email scheme progress
  - 6.5. To discuss and update the Bio-Diversity Policy with its actions and time frames

- 6.6. To adopt updated policies including new NPTS standing orders and Financial Regulations and other yearly policy updates as required.
- 6.7. Update on meeting with Katie Spillman ref. Flooding
- 6.8. To discuss the action of securing of the Harness for the disability swing
- 7. To receive the Village Hall report**
  - 7.1 To agree the nominations for the Village Hall from the Parish Council
8. Governance
- 9. Planning**
  - 9.1. To hear any Planning applications received and after the agenda is posted.
  - 9.2. To hear an update on Planning Enforcement issues
10. To update Highways Spreadsheet and review outstanding issues and consider any new issues arising.
11. Correspondence
12. To consider any necessary training for the new Clerk/Handyman/Councillors
13. To receive any urgent items for information and to consider items for the next agenda
14. To receive date of the next meeting 12<sup>th</sup> September 2024 at 7pm