

# Tivetshall Parish Council - Policies and Procedures

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	Date Adopted	Review Frequency	Legislation Act	Next Review Date
Asset Register	01/06/2023	Annual	Accounts and Audit Regulations 2015	01/06/2024
Code of Conduct	01/06/2023	Annual	Localism Act 2011	01/06/2024
Complaints Procedure	01/06/2023	3 years	FOI Act 2000	01/06/2027
Data Protection Registration	01/06/2023	Annual	FOI Act 2000	01/06/2024
Disciplinary procedure	01/06/2023	Annual	Employment code of Practice order 2009	01/06/2024
Equality Policy	01/06/2023	3 years	Equality Act 2010	01/06/2027
Financial Regulations	01/06/2023	Annual	Accounts and Audit Regulations 2015	01/06/2024
FOI publications scheme / core classes and documents	01/06/2023	Annual	FOI Act 2000	01/06/2024
Grant Awarding Policy	01/06/2023	3 years	Accounts and Audit Regulations 2015	01/06/2027
General Risk Assessment policy	01/06/2023	Annual	Health and Safety at work act 1974	01/06/2024
Grievance Policy	01/06/2023	3 years	Employment Act 2008	01/06/2027
Lone Worker Policy	01/06/2023	3 years	Management of Health and Safety at work Regs 1992 (amended 1999)	01/06/2027
Social Media Policy	01/06/2023	3 Years	FOI Act 2000	01/06/2027
Pension Policy	01/06/2023	3 years	Pensions Act 2014	01/06/2027

Risk Assessments – General	01/06/2023	Annual	LG Act 1972	01/06/2024
Sickness Absence Policy	01/06/2023	3 years	HSW Act 1974	01/06/2027
Health and Safety Policy	01/06/2023	3 Years	H & S Act 2008	01/06/2027
Standing Orders	01/06/2023	Annual	LG Act 1972	01/06/2024
Training Policy	01/06/2023	3 years	Best Practice	01/06/2027
Co-option Policy	01/06/2023	Annual	LG Act 1972	01/06/2024
GDPR Policy	01/06/2023	Annual	Data Protection Act 2019	01/06/2024
Model Publication Scheme	01/06/2023	3 Years	Public Sector Information Regulations 2015	01/06/2027