



TIVETSHALL PARISH COUNCIL
Minutes of Tivetshall Parish Council Meeting
held at The Village Hall Tivetshall
on 11th July 2024 at 7.00 pm

These are draft minutes and will be approved at the next meeting

Present: Councillors – Rob Alleguen-Porter (Chair), Julie Brown, Steve West, Alyson Read, Carole Youngs, Kris Temple

Also Present:

No members of the public but Clayton Hudson District councillor and Catherine Rowett were in attendance for public participation then left.

1. Apologies for absence

No apologies received

2. Declarations of interest on items on the agenda and consideration of requests for dispensations

Cllrs Brown and Read declared themselves as Trustees of the Village Hall.

All agreed to accept

3. Minutes

3.1 Minutes of the Meeting Held on 13th June 2024

It was agreed by all to approve the minutes of the meeting held on 13th June 2024

Proposed Cllr Alleguen-Porter Seconded Cllr Read All agreed to accept

The Chair signed as a true record of the meeting

3.2 Matters arising from the meet of the 13th June 2024 meeting (information only)

None.

4. Public Participation (including reports from District and County Councillors)

District Cllr Delme Thompson sent his report **Appendix 1**

County Cllr Catherine Rowett sent the attached report **Appendix 2**

District Councillor Clayton Hudson gave the following report

All councillors been in purdah for the election and congratulations to our new MP and everyone that worked on the elections.

Pink Tractor Run was a great success.

Not a huge amount to report but there is a self-build consultation happening soon and people can register to enrol in this asap including all areas. Consultation is between Monday 15th to 2nd August.

Community Links networks meeting on Monday 15th between 6-8pm to allow councils to get a community tool kit. The Clerk will be attending.

Next town and parish forum is on 7th September

Pulham men's shed is going well and are looking for funding and assistance to get the shed built and around 20 people are attending.

5. Finance

5.1. To receive the balance of accounts and bank reconciliation **Appendix 3**

5.2. To note receipts since the last meeting
£200 Recycling payment

5.3 To note payments made since the last meeting

No Payments made

5.4 To note payments at this meeting

Alan Arber	Salary June	£497.90
Norfolk Pension Fund	Clerks Pension June	£178.06
Nick Sharp	Salary June	£50.22
HMRC	Tax and NI may	£139.00
Play safety	Annual Play inspection	£132.00
Unity trust	Quarterly bank charge	£18.00
SLCC	Annual Subscription	£90.88
Excite solutions	Gang mowing 3 months invoices	£740.21
J M Crerar	Gang Mowing	£837.50

Proposed Cllr Alleguen-Porter Seconded Cllr Brown

All agreed to accept

Parish credit card is still in credit of £4 at present.

5.5 To agree delegation of payment of salaries and HMRC for August and any other urgent payments when the council does not meet.

Proposed Cllr Alleguen-Porter Seconded Cllr Brown

5.6 To note any payments after the agenda posted

None

5.7 To receive a report on the Parish Finances **Appendix 3**

The balance on the account at 1st June was £20,931.12

The Chair signed the bank statement as a true record of the balance of the account at 1st July 2024 was £20,931.12

The balance after payments made at this meeting is £18,263.48

The Clerk also commented that there is VAT to be reclaimed to date of £345.94

5.8 To receive a budget v expenditure report for the first three months

The Clerk had produced a budget v expenditure report for all councillors and was thanked for his work on this. **Appendix 4**

6. Reports from The Clerk and Councillors

6.1 To receive The Clerk's report including the Handyman's report **Appendix 5**

The Clerk produced his report and all agreed to adopt this

6.2 To review and update Community Plan **Appendix 6**

The Community Plan was updated with actions noted to be carried out

6.3 a) To receive the SAM reports from Dudley Adshead **Appendix 7**

Dudley Adshead had supplied the latest report (clerk has put on the website) for all to see and it was noted that again we had the usual speeder at 15.55pm doing 55mph on the street going north. In general, the speeding was down with the average speed being 19.67 mph and the average cars one way through the street was captured at 7124 which is down from last month which is good to see.

The report has been submitted to the Police

b) To discuss the details of the 20-mph funding

Nothing had come forward on this yet but we hoped that County Councillor Catherine Rowett would have more information soon

c) To discuss Ram Lane speeding issues and signage

The Clerk had look at the signage at spoken to Highways and the current signage is all correct and no more is needed

6.4 To receive an update on the Gov.uk email scheme

The Clerk now had the instructions and Passwords for all to be set up ready to go and The Clerk will set up The Clerk's email box in the coming days

6.5 To discuss the Bio-diversity Policy with its actions and time frames **Appendix 8**

The Chair had undertaken to look at the policy and had put some timescale in. A discussion took place and amendments made. Ongoing.

The Clerk has also requested a quote from excite Solutions for the wildflower beds on the playing field but as yet this has not been received.

6.6 To approve updated polices including the new NPTS standing orders and financial regulations and other yearly policy update as required

These have all been updated as required by The Clerk and the following policies had been approved

New NPTS Standing orders

New NPTS financial regulations

GDPR policy

LGA Code of Conduct policy

Risk assessment 2024 Policy

Co-option Policy

Grievance and Discipline Policy

It was agreed to adopt all these policies asap

Defer to September Meeting for adoption

6.7 Update on the meeting with Katie Spillman on Flooding

The Clerk had met with Flood Officer Katie Spillman who had produced a detailed report on the issues the parish has had and made many recommendations for the council to look at implementing asap.

A discussion ensued on may levels on the report and it was agreed to get photos of the grips that are not cut out correctly by highways.

A letter will also be sent to a parishioner on the ditch on ram lane to get it dug deeper and cleared.

A letter will be sent to Mr Cole on the field behind the post office that runs off into the drainage areas and due to it being overgrown does not go anywhere as there are 2 water course that meet causing flooding at the back of the post office. A question was raised is there a way we could assist to get the ditches cleared at the back of the post office A date to be arranged for a site visit with Mr Coles including the owners of the post office, local parishioner and parish council officers.

Standard letters to be sent to all landowners on their responsibilities of keep ditches and other areas clear at all times.

6.8 To discuss the actions of securing the disability harness for the disability swing

Councillor Kris Temple commented that he had found that the harness had been dismantled on the disability swing. Question was raised on how this could be fixed to not take out the warranty and insurance issues and t was agreed to contact the manufacturer to see how this can be done.

7. Village Hall report –

Alyson Read gave the following report. **Appendix 9**

7.1 To agree nominations for the village hall from the Parish Council
No Nominations came forward.

8. Governance

Dealt with earlier on policies updates

9. Planning

9.1 To hear any Planning applications received and any after agenda was posted

9.2 To hear an update on Planning Enforcement issues

No planning enforcement issues are in place at present that affect the Parish Council

10. Highways Spreadsheet – Spreadsheet was reviewed of outstanding issues and The Clerk had reported all items on the spreadsheet.

11. Correspondence

The following correspondence was received and noted.

Website updated

Defibs checked and new pads are needed for village hall one (they run out in 31st August 2024) and the circuit updated. It was agreed The Clerk would order these asap.

Planning inspectorate information received for 2023/3215 response formulated

Recycling grant received £200

Ev Charging application email to ask if we are still interested and reply sent asking for a site visit asap.

Play area report received from play Safety and emailed to Nick to look at for what urgent works we need

Excite solutions quote requested for Wildflower areas on playing field

SAM 2 data received from Dudley

SLCC national Conference place booked for Clerk with costs shared by all his councils

NPTS autumn seminar details received

Cockrow report submitted and dates for further issues emailed to The Clerk. (Dates reminders logged)

Our report is now only allowed to be a maximum of 250 words

Community Action Norfolk membership have been received with details of The Boswell insurance policy for play area work if needed

New clusters information on sites received and none extra for Tivetshall

Fly Tipping notification received and reported

Katie Spillman meeting held and report received

NPTS standing orders and financial Regulations updated

Other policies that required updating this year also done.

Emails on FP15 received and reported as requested

Green Lane footpath issues received and reported

Email from Team to use playing field but nothing received for a while

Grant for goalposts requested from Norfolk FA but declined as no team plays at our ground

Go for it grant agreed for £300

Information requested on ownership of trees on Tinkers Lane and informed the parish council do not own the trees

12. Training –

NPTS autumn Seminar is on the 18th October and is any councillors wishing to attend as I will be.

No councillors wish to attend

13. To receive any urgent items for information and to consider items for the next agenda

Kate Spillman Meeting actions

Gov.uk email all installed on all Parish Councillors devices

Christmas tree and wreaths

14. Date of Next Meeting

Next Parish Meeting Thursday 12th September 2024

Meeting closed at 20.53pm



Cllr Delme Thompson:
Report for Tivetshall Parish Council, July 2024.

Summer Fete and Dog Show

Congratulations to all who helped make the event a success. It was good to see a decent turnout, despite the heavy rain that morning, and see a good selection of stalls and activities onsite, too.

General Election

I'd like to thank all who engaged in the election process – campaigning, supporting at polling stations and counts on the day the day and of course, voting. My congratulations to Adrian Ramsey and I look forward to seeing our new MP engage the diverse range of communities.

Pink Ladies Tractor Run

I'd also like to thank all those who made the 21st PLTR another great success, with 180+ tractors taking part - (including Councillor Read) and a great public turning on the route and for lunch at Gawdy Hall. It was a pleasure to help marshal the event and support such an important cause.

SNC Council Matters

With the national election now done, committee meetings will resume (albeit with a summer break for some).

FRAG

I will be taking on the Chairmanship of the Finance, Resources, Audit and Governance Committee, reviewing SNCs governance practices and financial risk monitoring among other things.

We will be appointing an external, independent member to this committee (non -council staff or councillor), and interviews are taking place this week.

Town and Parish Forum Tuesday 9 July.

A recording of this forum should be appearing on the Council's YouTube channel shortly, for those who were unable to attend. https://www.youtube.com/results?search_query=south+norfolk+council

Councillor report, July 2024, from Catherine Rowett

08/07/2024

A short report

A short report this month because our minds and energies have been on other things and there have been few council meetings.

Work in Progress

The main thing I've been putting pressure on for is the revised speed limits for Aslacton, for which the TRO is about to run out. We now have a date in July for the signs to be installed. I am not going to believe it till I see it. Other things that I have to keep chasing about are the signs for Tabernacle Lane in Fornsett and the work for Furze Green. I am assured that these are in progress.

It never stops raining, so I have no idea how we are going to deal with the problem of flooding and water on the roads. But the good news is that work is about to start on the completely new drainage scheme for Bunwell. Our district councillor is convinced that this is all credit to me. I'm hoping that it's evidence that we do have some power, despite appearances. The down side is that Bunwell Street will be closed for 11 weeks so diversions will be irritating for all concerned.

Norwich to Tilbury Pylons

The deadline has been extended, so I haven't yet completed my submission. I'm also keen to help our new Green MP to prepare a good consultation submission, and will ask my work experience student to prepare a dossier of information to help with that.

My main points will be a request for a pause to consider the offshore options, especially with a view to their long term value for money and contribution to reducing the carbon footprint of the infrastructure; a request for a proper study of the Tas valley to establish the vulnerability of sites and habitats in the wetlands at the north of my division; and a plea for more focus on what's best, not what's cheapest.

This week:

We have Infrastructure & Development committee on Wednesday. The other task is to prepare for the decision at Full Council about whether the County Council should continue with its plan for a "devolution deal". Since the devolution deal was offered under the previous government, and seemed attractive because of government cuts to local authority funding, it is unclear whether it is still a wise thing to do or whether in fact the necessary funds for local authorities would be better obtained if we remain as we are, now that we have a labour government and commitments which will be interested in ensuring that regions are not left behind and driven to the kind of despair and division that we have seen over recent years. Might it be better to scrap the plans for a directly elected leader, before it is too late, and say no to the inadequate funding (but better than nothing) offer that went with it. I would be grateful if Parishes could give me their views on this matter. We need to speak, vote and propose amendments in full council on 23rd July. The Green Group is formulating its position in discussions this week.

Parish Partnership bids

The information on this scheme has now come out so do consider whether you have something you'd like to do that would qualify.

Other information:

After the election:

Tuesday 9 July 2024 – New Parliament will be summoned to meet, election of the speaker and swearing-in of members.

Wednesday 17 July 2024 – State opening of Parliament.

Contact me on

Catherine.rowett.cllr@norfolk.gov.uk for Council-related business. See also my Facebook page [here](#).

Catherine Rowett

8th July 2024

31-Mar-24		Running Total	
Current Account	£13,971.30	B/F	13,971.30
		Expenditure	7,936.60
		Income	12,228.78
Total	13,971.30	Total	18,263.48
		Unity Trust account	18,263.48
		Total	18,263.48

**Tivetshall Parish Council
Accounts 2024-2025**

Payments	2024-2025			Receipts	2024-2025		
	Budget	Actual	Over/ Under Spent		Actual	Budget	Over/Under Receipt
Administration							
Clerks Salary	£ 8,500.00	2,420.94	6,079.06	Precept	20,755.00	20,755.00	10,792.60
Clerks pension	£ 2,400.00	718.45		VAT Refund	1,000.00	1,000.00	-
Insurance	£ 550.00	616.41	-66.41	CIL			936.18
Audit Fees	£ 400.00	120.00	280.00	Recycling Centre Grant	200.00	200.00	200.00
Website	£ 150.00	-	150.00	Neighbourhood Plan Grants			-
Subscriptions	£ 250.00	280.88	-30.88	Grants			300.00
Hire of Village Hall	£ 150.00	-	150.00	Wayleave Payment			
Zoom Subscription		-	0.00	Litter Pick Winning			
Office Expenses	£ 100.00	33.32	66.68	SNC Payment			
Travelling Expenses	£ 250.00	108.00	142.00	Other Grants			-
Training Courses	£ 300.00	330.00	-30.00				
Councillors Expenses	£ 100.00	-	100.00	Total	21,955.00		12,228.78
Newsletter	£ -	-	0.00				
ICO	£ 35.00	-	35.00				
Bank Charges	£ 110.00	24.00	86.00				
	£ 13,295.00	4,652.00	8,643.00				
Maintenance							
Handyman Salary	750.00	195.85	554.15				
Handyman Expenses	200.00	-	200.00				
Play Area Inspection	110.00	110.00	0.00				
Play Area Maintenance	400.00	-	400.00				
Gang Mowing	5,300.00	2,291.84	3,008.16				
Dog Bin Emptying	1,250.00	-	1,250.00				
Bus Shelter Cleaner	30.00	-	30.00				
Peppercorn Rent	5.00	-	5.00				
	8,045.00	2,597.69	5,447.31				
Activities							
Christmas Tree	130.00	-	130.00				
Defibrillator	100.00	-	100.00				
S 137	40.00	-	40.00	Opening Balance @ 1st April 2024			13,971.30
Donations	350.00	-	350.00				
Bouncy castle Hire		120.00	-120.00	Total Income			12,228.78
	620.00	120.00	500.00	Total Expenditure			7,936.60
CCTV		-	0.00	Closing Balance @			18,263.48
Printing		-	0.00				
New Laptop		-	0.00	Represented by:			
Skip hire		135.00	-135.00	Unity Trust Account			18,263.48
Defibs		149.05	-149.05				
Staff Time		-	0.00	Total			18,263.48
Return of Funding		-	0.00				
	-	284.05	- 284.05	Earmarked Reserves			
				Neighbourhood Plan			45.02
Projects				SNDC Grant			1,613.65
Projects/ Sam machine	2,000.00	-	2,000.00	Covid Grant			149.79
Events	250.00	-	250.00	CIL			133.83
	2,250.00	-	2,250.00				
				General Reserves			16,411.23
Other							
Reclaimable VAT	1,000.00	282.86		VAT yet to be reclaimed			343.81
Other		-	0.00				
Warm space		-	0.00	Adjusted General Reserves			16,755.04
	1,000.00	282.86	-				
Grand Total	25,210.00	7,936.60	16,556.26				

Tivetshall Parish Council

Clerks Report

The month has been not as busy as June as year end has all been submitted to the External Auditor and all in order so I can concentrate on normal duties that clerks undertake.

One piece of good news is we have had contact with the landowners of the playing field and discussions are ongoing and once we have more information, I will forward to you all.

I recently attended a Bio-diversity seminar to help with all my councils undertaking to help the environment and as such the council have agreed with my bio-diversity policy and we are working on this with many actions and ideas put forward so watch this space.

We still have a space for a new councillor and if you are interested in joining are very forward thinking and go-ahead team, please email me asap to get on board. You can do as much or as little as your time allows to join us.

We now have all the passwords and details to get the council onto the Gov.uk email scheme and this we hope to have completed asap and by the end of July at the latest.

We have recently had our annual play ground inspection and as with all older play areas there is work to be done to bring it back up to date and Nick our handyman will look at this and advise the council the best way to move forward.

The upgrade of the pavilion will be started soon and will really enhance the look of the pavilion and we will also be creating a pallet area for sand bags for parishioners to take should any flooding issues occur. On that point I will be meeting the Flood Officer on Weds 3rd July to discuss the issues in the village and how we can move forward.

One of the other big jobs I have to undertake is the upgrade of all our main policies and this has been undertaken and this year we thank NPTS (our training provider) for their help with the new Standing Orders and Financial Regulations as we are now not allowed to use NALC ones as we do not subscribe to them.

I would like to point out that all correspondence needs to come direct to me as by sending it to councillor's only takes up their valuable time (they are all volunteer's) and also delays any urgent emails I need to send to the relevant agencies urgently to get the works undertaken as soon as possible. This was highlighted by the reports sent to councillors on the Annual Meeting of the Parish late and myself getting the minutes wrong by me not understanding which reports go with which group. So please come direct to me at the clerk's email address.

Finally, it's great to see the café so busy and everyone enjoying themselves at café and it really is a pleasure to go there for the morning and chat with parishioners on any issues they may have.

Handyman's Report

Our handyman Nick is now back to full health and working hard around the village on such things as strimming round the village ares and benches, cleaning areas and washing the village gates too. Nick is a valuable asset to the parish council and the village and we welcome him back.

Tivetshall Parish Council, Community plan.

All parts of the plan are in reference to Tivetshalls Neighbourhood plan

We as a council have agreed to focus on and deliver the following projects and actions for the coming year (Jan 2023-Jan 2024)

Project	Why	Agreed Actions	Progress	Councillor /Clerk Lead	Date to be completed
Speeding	To reduce speeding within our villages	<p>New Sam machine working well</p> <p>To ask for the area around the school and Village green to become a 20-mph speed limit and to request the speed limit on Station Road be lowered to 50 mph</p> <p>Speed monitoring by police requested along Station Road. Clerk is submitting the reports to The Police.</p> <p>20 mph zone funding being discussed with County councillor Catherine Rowett</p>	<p>Ongoing with reports submitted at Parish council meetings</p> <p>Email to be sent to Martin Wilby on this issue ASAP</p> <p>Pressure to be kept on highways on this issue and to ensure all accidents are reported to Highways.</p>	<p>Dudley Adshead/ Clerk</p> <p>Clerk/ Carole</p> <p>Clerk</p>	<p>Ongoing Speed checks undertaken</p> <p>Ongoing</p> <p>Ongoing</p>
Playing Field	<p>Playing Field lease expires in 2022, PC not able to plan longer term.</p> <p>Secure Ownership of playing field</p>	<p>PC to discuss with landowner and identify whether a new lease is likely to be agreed.</p> <p>The clerk would contact the landowners again on the possibility of a rolling lease to allow us to keep upgrading the play area if possible</p> <p>No grants can be obtained but as we do not have a lease on the field so this cannot progress. Dialogue has been opened with the landowners and the clerk too look at grants for goalposts from the FA</p> <p>Delme mentioned on the possibility of getting the field valued via Pride in Place Grant The playing field is around 4 acres in size</p> <p>The price for 2 sets of goalposts that are fixed into the ground is £695 per goalpost</p> <p>The new gate donated by Nick Sharpe needs installing when possible</p>	<p>Initial contact made with landowner.</p> <p>Keep contact going John and others to help with date to be fixed</p> <p>3 quotes are needed.</p> <p>To be discussed at Sept PC meeting</p> <p>Needs working party to help Nick</p>	<p>RA-P</p> <p>Clerk Clerk and helpers</p> <p>All councillors</p> <p>Nick</p>	<p>Ongoing</p> <p>Ongoing As soon as Possible</p> <p>Ongoing</p> <p>Ongoing</p>

Pond Area/Village green Heritage project		Village sign to be completely rebuilt it is hoped we can get a local builder to do this and is into heritage building projects Councillor Kris temple is looking to rebuild the Village sign on the green with costings of around £650 but we await quote	Complete rebuild needed of village sign This will be done asap	Rob Kris	Kris/Clerk Kris
Litter Pick	Parish Litter Pick	Litter picks are only attended by the few and it was agreed we would probably run only 2 from now on with one being around the Easter Holiday to entice the children to join in. The other around late September to coincide with SNDC Great Litter Pick campaign. 2 litter picks a year The next litter pick will be in October on the 6 th and will be advertised then	Ongoing To be done ASAP	AR/SI Clerk	Ongoing Done
Parish Maintenance	Parish Council maintenance for Nick to attend too	Nick is doing a great job and is an asset to the community Nick to look at the entrances to the footpaths from the road. Play area received and Nick to look at and undertake any work detailed in play inspection report. Fence outside the village hall to be replaced New gate for Play area donated by Nick and we need to look at what is needed to get it installed asap. With Nicks appraisal it was felt we should look at updating the Pavilion and this would be added in to the appraisal as Nicks bug project next year. Clerk to do play area checks still Nick is back and Pavilion upgrade to be done once Nick is back and working and has been cleared out and it was agreed e would make a sand bag area for parishioners to collect from.	Nick is working through the list The Clerk has given him Need new prices for materials Ongoing Started June	Nick/ Clerk Nick Clerk Clerk Kris/Nick	Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing Sept

Community Woodland	To be discussed	Steve West to look at benches in the parish for repair by Nick such as church lane rotten bench	Areas to be looked at and details of what's needed to start the project	The Clerk	Ongoing
		To look at the possibility of this and looking at areas for this to be planted Steve west to talk to Mr Gill on this			
Enhance Public rights of way in Parish	Looking to enhance public rights of way in the parish	Looking at extra training, funding and ways to enhance our public rights of way via various methods. Green lane and Mill Road. Quiet lane signs need replacing	Grants to be looked at Clerk to actioned	Clerk Clerk	Ongoing Done
Flooding	Look to assist local parishioners with flooding issues and problems	Clerk to Write to Mr Coles the landowner regarding the ditches and field on Rectory Lane/the street behind the Post office and the ditches on green lane after the last bungalow there. Also look at funding from SNDC District councillors for new signs helping us to purchase the quiet lane ones and the making of a new depth sign on School Lane ford	Clerk to write letter and send to all councillors for agreement Clerk to contact District Councillors on this	Clerk Clerk	Ongoing Ongoing

Signed Chairman

For Project: Tivetshall
 Project Notes:
 Location/Name: 30/06/2024
 Report Generated: 22:41:19
 Speed Intervals: 5 MPH
 Time Intervals: Instant
 Traffic Report From: 03/06/2024 08:00:00 through 30/06/2024 19:59:59
 85th Percentile Speed: 28.3 MPH
 85th Percentile Vehicles: 6055
 Max Speed: 55 MPH on 12/06/2024 15:55:00
 Total Vehicles: 7124
 AADT: 259

Volumes - weekly counts

Time	5 Day	7 Day
Average Daily	295	280
AM Peak	54	37
PM Peak	42	28

Speed

Speed Limit: 30
 85th Percentile Speed: 28.3
 50th Percentile Speed: 21.6
 10 MPH Pace Interval: 20.0 MPH to 30.0 MPH
 Average Speed: 19.67

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	48	88	72	68	71	44	61
% over limit	4.4	9.1	7.5	4.8	6.5	3.8	14.2
Avg Speeder	33.3	33.4	33.1	33.5	33.3	32.8	33.7
Avg Speed	14.3	18.9	18.3	11.8	12.6	8.4	20.4

**TIVETSHALL PC BIO-DIVERSITY
ACTION PLAN**

The Parish Council will manage its land and buildings to enhance and improve the biodiversity through best practises, engaging with its ground's contractors and volunteers and staff.

Desired Outcome	Actions	Location	Target Date	Who	How to publicise
Plant indigenous trees and wildflowers	Create a wildflower and tree corridor using fruit trees	3-to-4-meter strip between play park and playfield to create a natural barrier for when cars use the field for events.	October 2024	All/Contractor	Social and Newsletter
	Speak to Mr Gill about planting a new coppice	Junction of New Road and Primrose Hill	November 2024	Steve	
	Plant indigenous trees to create natural barrier	Between Housing and Village Hall	November 2024	Councillors	Social and Newsletter
Reduce Mowing to create new habitats that benefit wildlife	Wildflower corridor	3-to-4-meter strip between play park and playfield to create a natural barrier for when cars use the field for events.	October 2024	All/Contractor	Social and Newsletter
	Wildflower habitat and raised beds with shrubs	Area in front of Hedge by the pond on the Green	October 2024	All/Contractor	Social and Newsletter
Enhance water bodies	Look for opportunities to reinstate or put in ghost ponds in areas that have flooding issues	Rectory road (Post Office), Junction of Ram Lane and Bonds Road, Green Lane.	March 2025	Clerk/Flooding Officer	Talk to Landowners
	Find a way to provide water butts to parishioners at lower cost	Open to All Parishioners	March 2025	Clerk	
	Can we divert more water into Village Pond? (Nick to monitor levels)	Village Pond	March 2025	Clerk/Flooding Officer	

Install Bird/Bat boxes and create hedgehog friendly area and gardens	Look to purchase Bird and Bat boxes for Parishioners to buy.		September 2024	Clerk/Wildlife Rangers?	Social and Newsletter
	Install Bird and bat boxes	Village Pond. Woodland at the end of the Play Park. Area around Pavilion Both Churches	January 2025	Handyman	Social and Newsletter
	Investigate and publish ways Parishioners can help hedgehogs		September 2024	Clerk/Alyson	Social and Newsletter
Reduce reliance on pesticides and herbicides	Make part of the contract with our ground work teams	All Areas of Parish owned Land	Mach 2025	Clerk	Talk to Contractors
Health and Welfare	Look to install addition benches in the new habitats we create	Wildflower corridor on Playfield and Village green, Church Walk.	October 2024	Handyman	Social and Newsletter
	Register all Parish Green Spaces within our Neighbourhood Plan with the Queens Green Canopy		September 2024	Clerk/Alyson	Social and Newsletter
Grants, Training, involving local businesses	Access Grants/Support from Government and businesses		On Going	All	
	Attend training and seminars on Biodiversity		On Going	All	
	Install Bike Rack (VH to agree location. Clerk to purchase, Nick to install)	Village Hall/Play Park	September 2024	Handyman	Social and Newsletter

Village Hall Report – 11th July 2024

Summer Fete and Fun Dog Show on 30th June – during the final set up on the morning we endured wet weather. By 12 when we opened it had stopped. The day was a great success raising over £900 for the village hall funds from the craft stalls, food vans, our own Beat the Goalie, raffle and tombolas and of course café refreshments served in the hall. In addition the Dog Show raised £100 for German Shepherd Rescue and £125.10 Diss Scouts Norjam via parking donations. Our biggest thanks to all the volunteers who helped before and on the day. It takes a lot of work and could not have been organised without them.

TTJ café dates are 7th August, 21st August, 4th September and 18th September. 10am-12.30. We hope we will be able to provide outdoor seating obviously subject to the weather. We have agreed to increase price rises from 1st August by approximately 10%

AGM 8th August 2024 7pm. Seeking more Trustees. Treasurer role will be vacant.

Quiz Night – October or November

Music Nights – Informal with licenced bar, inhouse music 'through the years' with space for dancing, bring your own snacks.

Race Night – further discussion to organise.

TC Fitness due back from September. In meantime he has removed the tyres from the pavilion.

Hire Rates – +75p/hour increase for regular hirers from 1st October. New bookings to be increased from 1st August.

Maintenance Items – Two cupboards to be used for Bowls and Art club to be installed in meeting room. Enabling kitchen to house only hall items. Two spare Fridges agreed to keep for now. Front door ring camera not working.

Bike Racks – need further information on how they are installed and the location(s). Considered one near the play field and maybe another near the front.