



## TIVETSHALL PARISH COUNCIL

I give notice and summon members to attend the next meeting of **Tivetshall Parish Council** which will be held on **Thursday 9<sup>th</sup> September at 7.00pm at the Village Hall** to consider the business detailed below.

**SIGNED:** *A Arber*

**DATE:** 1st September 2021

**Members of the press and public are welcome to attend -  
there will be an opportunity for public participation, item 6**

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### AGENDA

1. To consider apologies for absence
2. To consider declarations of interest on items on the agenda and consider any requests for dispensations
3. Minutes
  - 3.1. To approve the minutes of the 15<sup>th</sup> July 2021 Parish Council meeting
  - 3.2. Matters arising from the 15<sup>th</sup> July 2021 meeting **(for information only)**
4. Public Participation to include reports from District and County Councillors
5. Finance
  - 5.1. To receive the balance of accounts and bank reconciliation
  - 5.2. To note receipts since the last meeting
  - 5.3. To note payments made since the last meeting
  - 5.4. To approve the following payments

Alan Arber	Salary and expenses – July/August	£TBC
Gareth Hill	Salary and expenses – July/August	£TBC
Royal British Legion	Purchase of 2 wreaths	£34.00
PKF Littlejohn	External Audit	£240.00
NPTS for Training course		£80.00
HMRC for Tax and National Insurance		£TBC
Payment to Rob Alleguen-Porter for website Domain		£122.40
Payment to Alyson Read for printing of extra July Minutes		£6.00
Payment to Hussey knights for N H Plan Printing		£130.80
Any extra payment's that come in after the agenda is posted		
  - 5.5 To receive the External audit report, note comments and agree actions.
6. Reports from Clerk and Councillors
  - 6.1. To receive the Clerk's report including the Handyman's report
  - 6.2. To hear an update on the request for additional TPOs (Tree Preservation Orders)
  - 6.3. To review and update Community Plan
  - 6.4 To discuss car Parking at The Village Hall
  - 6.5 To discuss The Parish Partnership grant
  - 6.6 To discuss the Pond Area Grant
  - 6.7 To hear an update on the SAM 2 speed device and to consider any necessary action
  - 6.8 To hear an update on the renewal of the lease for the playing field
- 7 To receive the Village Hall report
- 8 Development of the Neighbourhood Plan – update

- 8.4 Progress to date
- 8.5 Finance to date
- 9 Planning
  - 9.4 To hear a report on planning applications determined by South Norfolk Council since the last meeting
  - 9.5 To hear an update on Planning Enforcement issues
- 10 To consider outstanding and new highway issues and to consider any necessary action.
- 11 To hear an update on the Village Gateway project
- 12 To discuss ideas for queen's silver Jubilee
- 13 To hear an update on the action being taken to remove obstructions from BOAT (byway open to all traffic) 36
- 14 To consider any necessary training for the new clerk/Handyman/Councillors
- 15 To hear an update on the Tivetshall Car Scheme and to agree any necessary action
- 16 To note correspondence received
- 17 To receive any urgent items for information and to consider items for the next agenda
- 18 To agree the date and time of the next Parish Council Thursday 7<sup>th</sup> October 2021