



## TIVETSHALL PARISH COUNCIL

### Minutes of Tivetshall Parish Council Meeting: 7:30 p.m. Wednesday 13 January, 2016, Tivetshall Village Hall

Present: Tony Jollans (Chair), Rita Land, Christopher Miller  
Lynn Jollans, (Clerk)  
Cllr. Bev Spratt, Cllr. Martin Wilby, PCSO Isabelle Agrir, 2 members of the public.

#### 1. APOLOGIES FOR ABSENCE

Apologies received from Jo Cocks who had a conflict with a meeting at her workplace.

#### 2. DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS

None.

#### 3. TO CONSIDER APPLICANTS FOR CO-OPTION

None.

#### 4. MINUTES

4.1 Minutes of the November meeting were reviewed and approved.

4.2 There were no matters arising from the minutes.

#### 5. PUBLIC PARTICIPATION

##### 5.1 Report from Isabelle Agrir.

Isabelle said that there has been a spate of daylight burglaries recently involving two tall men not known to the local Police Force. On finding an empty house one stands lookout at the front whilst the second breaks in from the back of the property. She advises householders to consider putting as many barriers as possible between their property and burglars, including alarm systems and CCTV.

##### 5.2 Report from Bev Spratt

Bev said that Norfolk Council was presently setting its budget for the coming year. Finances are looking promising due to the low cost of fuel at the moment, which impacts many areas of the council's work. There are also plans for 67,000 new homes in Norfolk, which is expected to increase the revenue from council tax by 4 million. He is in support of the council tax remaining the same, but would support an increase if the money were to be used for Adult Social Services.

##### 5.3 Report from Martin Wilby

Martin said that SNDC had been running a voucher scheme for money off local shops, which had proved popular. Also popular is SNDC's brown bin scheme for garden waste, which also generated extra revenue for the council. He said that SNDC had managed not to put up the Council tax for eight years but it was possible that it may have to be raised this year.

The Chair said that he was disappointed that SNDC planning department, despite the overwhelming preference of parish councils, had decided to go with a paperless system

meaning that neighbours would not be consulted or notified of nearby planning applications.

5.4 Parishioner's Forum.

No parishioner had any comment to make.

**6. CHAIR'S REPORT**

6.1 The Chair wished to thank those people who helped put up and take down this Christmas tree on the village green. Good feedback had been received about the tree with its new lights.

6.2 The defibrillator is now up and running. Thanks were expressed to John and Jo Powell and Shelley and James Hales for undertaking the weekly checks and reporting. More volunteers would be welcome. The training is yet to be arranged.

6.3 Sadly the football team has had to close as they were having trouble fielding an adult team.

**7. PLANNING.**

7.1 2015/2643 The Cottage, Ram Lane. Plans were circulated and the after lengthy discussion, and representation from the applicant, it was agreed to recommend approval.

7.2 2015/2882. The Laurels, Ram Lane. Erection of cart lodge style garage. Plans were circulated and discussed. Agreed to recommend approval.

7.3 2015/2344 The Maltings, Moulton Road. Various office, storage, treatment and workshop facilities. Council had no problem with the majority of this application but were concerned that the height and location of the new Engineering workshop would have a detrimental impact on local residents. Council accepted that the success of the Maltings was of benefit to the parish and also accepted that there is a shortage of usable space on the site. Council agreed to recommend approval but to ask that consideration be given to re-siting or reducing the height of the workshop. It was felt that this application should go to committee to enable council and affected residents to voice their objections.

**8. TO ACCEPT THE REVISED THE FINANCIAL REGULATIONS**

The revised Financial Regulations were adopted by council.

**9. TO ACCEPT REVISED GRIEVANCE AND DISCIPLINARY POLICIES**

The revised Grievance Policy and Disciplinary Policy were adopted by council.

**10. TO ACCEPT SICKNESS ABSENCE POLICY**

The new Sickness Absence Policy was adopted by council.

**11. TO ACCEPT EQUAL OPPORTUNITIES POLICY**

The new Equal Opportunities Policy was adopted by council.

**12. TO DISCUSS DAMAGE TO THE FENCING ON THE PLAYING FIELD.**

Two fence posts are down and the gate appears to have been damaged. The loss of the posts was deemed to have occurred due to the initial weakening caused by strimming, which Norse denied. It was agreed to bring forward the plan to protect the remaining posts as soon as weather permitted. Further discussion deferred.

### 13. TO NOTE CORRESPONDENCE RECEIVED

- 13.1 The clerk reported that the clerk to Moulton Council had been in touch about the state of Lodge Road and had reported the problems to Highways on behalf of both parishes. The clerk will monitor the situation.
- 13.2 SNDC is running the Big Litter Pick again this year
- 13.3 SNDC has asked the council to publicise its plans to provide grants of up to £1000 in order to make adaptations and improvements to the homes of people suffering from dementia. The clerk has asked for paper copies of the poster to be supplied and has put this information on the website.
- 13.4 Norse has informed council of its service to inspect and remove invasive and non-native plants.
- 13.5 Community Action Norfolk (formerly RCC) is running a 'Big Switch' scheme, attempting to do the same with gas and electricity prices as it has done with the oil buying scheme. The clerk has put details on the website.
- 13.6 MW Services had been in contact offering grass cutting services to the council. Council is in the final year of its Norse contract so quotes will need to be sought this year. It was felt that it was unlikely that this individual would be possession of large enough equipment for the parish's requirements.
- 13.7 SNDC has reminded all councils of member allowances. These are unchanged from 2015/16.

### 14. FINANCE

- 14.1 To receive the balance of accounts.  
The balance of accounts was presented, reconciled with the bank account balance and signed off.
- 14.2 The clerk presented figures of estimated spending to 31 March and anticipated requirement for 2016/17. Council agreed to set the 2016/17 precept so that parishioners paid the same as 2015/16.
- 14.3 The following cheques had been written since the November meeting:
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|---|----------|
| Action Play and Leisure Cone repair         | £1173.60 |
| L. Jollans repayment for purchase of Office | £156.04  |
| RBL Donation                                | £60.00   |
| J. Cocks repayment for purchase of wine     | £18.74   |
- 14.4 The following payments were authorised:
- |  |         |
|--|---------|
| L. Jollans repayment of party expenses and postage | £23.01  |
| Primrose Press Grapevine and leaflets              | £154.00 |
| J. M. Cerar side hedge cutting                     | £450.00 |
| Danarbor front and bottle bank hedge cutting       | £576.00 |
| ICO registration fee                               | £35.00  |
| Community Car scheme                               | £44.30  |

### 15. ITEMS FOR THE NEXT AGENDA

None.

### 16. TO SET THE DATE AND TIME OF THE NEXT MEETING.

The date of the next meeting was confirmed as **7:30 pm on Wednesday 10 February 2016.**  
THE MEETING CLOSED AT 9.55 P.M.