



## TIVETSHALL PARISH COUNCIL

### Minutes of Tivetshall Parish Council Meeting: 7:30 p.m. Tuesday 14th April, 2015, Tivetshall Village Hall

Present: Lynn Jollans, Tony Jollans (Chair), Christopher Miller.  
Vivienne Dennis (taking minutes).  
Martin Wilby (District Councillor).

#### 1. APOLOGIES FOR ABSENCE.

Received from Rita Land.

#### 2. TO RECEIVE DECLARATIONS OF INTEREST.

None.

#### 3. MINUTES.

3.1 The minutes of the meeting, 10th March, 2015, were presented, approved and signed.

3.2 Matters arising:

- 3.2.1 Planning application 2015/0430: Chestnut Farm; no consultation required; no comments necessary at this point.
- 3.2.2 Litter pick: Sunday 10th May; pack received.
- 3.2.3 Broadband: Village meeting arranged for 7.30 p.m. Wednesday 22nd April; Karen O’Kane, Programme Director of Better Broadband for Norfolk will be present.
- 3.2.4 SNC Dog Warden to visit village this week; will renew posters.
- 3.2.5 Election paperwork successfully filed; uncontested.

#### 4. PUBLIC PARTICIPATION.

4.1 Martin Wilby (District Councillor) spoke: wished to register his appreciation for the Parish Council; confirmed he is standing in forthcoming elections; a number of litter picks booked; will advise SNC of need to include Station Road in litter collection.

- 4.1.1 MW agreed that the £250 can be reallocated, if Lynn Jollans confirms project details.
- 4.1.2 Concerns expressed that the parish council are expected to print out papers; but that the election paperwork included the words published and printed by SNC! MW will report back.
- 4.1.3 Quiet Lane posts are in need of maintenance; MW suggests contact Highways should we want the posts removing.

4.2 Neither Bev Spratt (County Councillor) nor Isabelle Agrir (Police Community Support Officer) were present. There were no members of the public present.

#### 5. PLANNING.

There were no planning applications.

## **6. TO RECEIVE REPORTS FROM COUNCILLORS AND DISCUSS CURRENT ISSUES INCLUDING:**

- 6.1 Front of Hastoe Housing, Green Lane: holly trees purchased; meeting with David Evans Friday evening (17th) to mark out.
- 6.2 Dog Bin: SNC awaiting delivery of green bin; should arrive today (14th), in which case will be installed Wednesday (15th).
- 6.3 Signage to church: e-mail received quoting three new flag signs on new posts £393.  
Lynn Jollans to contact parishioner/PCC with information.
- 6.4 General maintenance: quote received from T. Playford for maintenance work and materials in respect of four notice boards, three benches on green and three parish benches £485.  
Agreed to obtain second quote. N. Stevenson quoted £300 clearing around bottle bank, but unable to undertake remaining works; approached tree surgeon for help with front hedge, awaiting quote.
- 6.5 Defibrillator: Lynn Jollans contacted ambulance service; 'give-aways' have been allocated, but will get in touch should one become available. BT communication received offering the telephone box for £1, to house defibrillator. Lynn Jollans to further investigate the BHF public access defibrillator arrangements.
- 6.6 NALC membership: annual subscription charges £131.56; proposed by Tony Jollans, and seconded by Lynn Jollans, to renew. Unanimous.
- 6.7 Annual Parish Meeting: advised that annual parish meeting, with reports from various village organisations, takes place from 7 p.m. on Tuesday 12th May, followed by 15 minute break, with refreshments, before parish council meeting. Lynn Jollans proposed a £30 budget for coffee, cakes, etc; Chris Miller seconded; unanimous.

## **7. TO NOTE CORRESPONDENCE RECEIVED.**

- 7.1 E-mail from parishioner regarding ash tree down in Church Lane; Tony Jollans to speak with both Highways and David Gill.
- 7.2 E-mail from parishioner expressing concerns about the council's decision to pay for Lynn Jollans to attend clerk's training. Lynn Jollans taken advice from SNC; will apply for special dispensation; discuss next agenda; respond to parishioner accordingly.
- 7.3 Local Council Clerks: Norfolk AGM.
- 7.4 Spring Council Matters.
- 7.5 Invitation Norfolk Light Pollution Conference: UEA.
- 7.6 Paul Playford, Dickleburgh Sea Scouts: Thank you for donation.
- 7.7 Lynn Jollans responded to earlier Zurich invitation to quote for insurance.

## **8. FINANCE.**

- 8.1 To receive balance of accounts.
- 8.2 To approve payments:  
Vivienne Dennis: meeting and minutes 10th March: £40.00,  
Primrose Press: Grapevine: £112.00,  
NALC membership: £131.56,  
Community car scheme: £35.30.  
Cheques and invoices examined, approved and signed.
- 8.3 Ongoing problems with new signatories on mandate; Lynn Jollans to speak with Rita Land.
- 8.4 Annual return paperwork received; Lynn Jollans making enquiries regarding replacement internal auditor; Lynn Jollans to prepare updated risk assessment for next meeting.

**9. ANY OTHER BUSINESS.**

None.

**10. DATE OF NEXT MEETING.**

Tuesday 12th May, 2015, preceded by the Annual Parish Meeting, starting at 7 p.m. and which will be followed by a 15 minute break when refreshments will be available.

Meeting closed at 8.35 p.m.